

Highlights from the Mayor



I'm sure you have seen in a previous issue, that the Town was able to secure additional grant funding for the cost overrun in the Wastewater Treatment Plant Upgrade Project. What a relief, to know the additional \$3.7 million has been approved and we can go ahead without compromising the improvements that were planned. We are now full steam ahead and hope to have the project wrapped up by this time next year. As a Council we are so excited to know that our goal of greatly improving the quality of the discharge into our lake, (by over 90%), can now finally be realized. You can see a large ATCO trailer parked outside the site and equipment getting the site prepared for the larger building and new workings for the plant. We are so fortunate to have attained this grant and we want to once again extend our thanks to the Minister of Transportation and our MLA Dave Hanson.

With winter upon us, the long term forecast is for lots of snow. Please make sure to keep your walks and sidewalks shovelled. Our Peace Officers will be on patrol looking for those who let their walks and sidewalks accumulate snow and ice for more than 48 hours after the snow has stopped. Keeping your walks clear not only eliminates the possibility of a ticket from the Town, but also the personal liability in the event someone slips and falls on your walks and is hurt. Seniors looking for assistance with snow clearing should call our FCSS office (780-645-5311), and register for our Snow Angels program. There are never enough Snow Angels volunteers to meet the need, so the sooner you register the better. With the onset of winter, comes the Christmas shopping season. Before you head into the city to shop, think twice about supporting our local vendors. They work hard all year, during which time they support our local sports activities and children's organizations and a myriad of other initiatives. Where you possibly can, consider supporting local businesses. Our community wouldn't be what it is, without them.

We are heading into the final stages of our Intermunicipal Collaboration Framework, which we hope to have wrapped up well in advance of the deadline. This Framework has been mandated by the government to ensure that neighbouring municipalities aren't duplicating services and doing what ever they can to share costs where appropriate and to work together to keep costs down. On behalf of the Town of St. Paul, I want to thank Reeve Upham and his council and in particular the County representatives on the negotiating committee, Cliff Martin and Maxine Fodness, for their open and collaborative approach to this process. Like our team, (myself, Gary Ward and Brad Eamon) they came to the table to represent their municipality, but were also open-minded enough to consider all the factors on both sides of the discussion. In the coming weeks we will both be passing bylaws enacting this framework. That's all till next time.

Maureen Miller, Mayor

YOUTH OPEN GYM NIGHT

Tuesday, November 12th - 7-8:30 PM
Racette School
Ages 12- 18. No cost. I
Come out and enjoy basketball, dodgeball and other games!

FALL PREVENTION

Friday, November 15 - 1PM
Heritage Homes Lounge - Laundry Area
4515 - 48 Avenue St. Paul
RSVP: 780-645-5311

Learn more about:

- What to do if you fall
- Walking safely in the winter
- Getting around your home
- Footwear and Foot Care

Take Home:

- Activity Tracker
- Movement Log
- Physical Activity Took Kit

Participate In:

- Falling Risk Assessment
- Falls Trivia Quiz
- Urban Poling Demonstration

HEAD UP GUYS

WEDNESDAY, NOVEMBER 21 - 7:30 PM
FCSS - 5002 - 51 AVENUE
NO COST
RSVP: 780-645-5311

Learn health strategies for managing and preventing mental illness. Take a self-check. Know you're not alone.

Better Starts Here



PARKS & RECREATION



DEPARTMENT OF PARKS & RECREATION

(FULL-TIME EMPLOYMENT)

Golf Club Manager

Reporting to the Director of Parks and Recreation, the Town of St. Paul is looking for a Golf Club Manager. This specialized position will oversee the operation and services provided by the Town of St. Paul Golf Club (excluding the restaurant). Included in this position is the sound management and scheduling of staff, management of services to members and the public as well as the coordination of marketing related initiatives and other directives as assigned by the Director of Parks and Recreation. Qualifications to give/direct golf lessons would also be considered an asset.

The Town is looking for an individual who is customer service driven with a warm open personality willing to work with our members and staff to help bring the Golf Club to it's potential. A business background is preferred and a good working knowledge of our community would also be considered an asset. This position will manage the golf club operations and work laterally with our Turf Manager to coordinate the overall condition and direction of the golf course under the direction of the Director of Parks and Recreation. The Golf Club Manager is also expected to participate in the overall marketing of the Town, by way of committee participation.

Duties and Responsibilities:

1. Hire, train, schedule, oversee and direct Pro Shop employees.
2. Coordinate and implement all Golf Course leagues, programs, clubs, tournaments, events and services (e.g. memberships, tee time reservations, etc).
3. If qualified, directly instruct all golf lessons.
4. Coordinate all retail activities, including POS and financial operation, of the Pro Shop/Golf Club. This will include procurement of approved Town promotional items and materials.
5. Perform all duties of the Pro Shop Attendant position.
6. Assist in the development, amendment and implementation of relevant operational policies and procedures.
7. Assist with the development of relevant capital and operating budgets.
8. Produce and provide reports and recommendations as required.
9. Promote, sell and coordinate sponsorship and advertising for St. Paul Golf Course.
10. Experience in cash management and budget control.
11. Ensure excellent customer service is provided and maintain good public relations with patrons and clientele.
12. Liaise and collaborate with other key department staff members and contractors, including the Parks and Recreation Facilities Foreman, Golf Course Foreman and Golf Course Restaurant operator.
13. Attend meetings upon request (e.g. Marketing Committee, Parks and Recreation Board, St. Paul Golf Club Society, etc).
14. Perform other related duties as assigned by the Director of Parks and Recreation.

Required Qualifications:

- Standard First Aid and CPR certification, or willingness to obtain
- Interest and above average knowledge of the game of golf
- Experience in the supervision of staff
- Experience in customer service and promotions and/or marketing
- Excellent communication skills
- Computer proficiency in business applications (e.g. TeeOn, Word, Excel, Outlook)

Preference will be given to the following qualifications:

- PGA of Canada teaching/coaching certification or willingness to obtain
- Golf instructor skills and abilities
- Post Secondary Education in golf course management/operations, business, recreation or a related field

Annual salary for this position is dependent on qualifications and experience. Please send a cover letter, resume with two references and criminal record check to:

Human Resources Coordinator

Phone: (780) 645-1767

Email: humanresources@town.stpaul.ab.ca

Applications will be accepted until Friday, November 22, 2019 @4:30 pm MST

The Town of St. Paul thanks all applicants for their interest. Only those selected applicants will be contacted for further information and follow-up.

FCSS/PARENT LINK



National Childs Day

November 22, 2019

10-12pm

French Community Center Gym

4617-50 Ave St. Paul

• Join us for free activities !!!

Focus: The 2 Key areas of development
and the Rights of a Child.

• Snacks and refreshments
provided

